

**Volunteer Instructions – Zumba**  
Bishop McGuinness High School  
Sunday, June 3  
Volunteer report time: 10:00 a.m.

Welcome! Thank you for volunteering!

Sign-in Process

- Sign-in location – Volunteer table in gym foyer

Volunteer Duties

- Assisting participants with sign-in process
- Assisting as needed for setup/running of event (if help isn't needed, please join in!)

\*Participant check-in

- Zumba participants need to present a “ticket” with their respective event name written on it to participate. If someone wishes to participate but does not have a ticket, they MUST fill out a release.
- In return, participants will receive a participation wristband.

Please report anything of interest, unsportsmanlike behavior, things that could be done better, etc. back to the volunteer table after the event.

Volunteer Shirts (must wear)

Your captains will receive these on May 29<sup>th</sup> and will get yours to you.

Miscellaneous Items

- Injuries - Don't assist, yourself. Find someone in a Medic Shirt.
- Grievances - If someone complains to you, nicely ask them to address the event staff. If needed, you can direct them specifically to Alicia Rambo, event coordinator.
- Water/Food – Water will be available, but if you feel you'll need a snack during your volunteer time please bring your own.
- Personal belongings—recommend you do not bring purses, wallets, etc.
- Children - Although we welcome families, please be considerate of your volunteer time.

Questions can be directed to your company team captains. See you there!